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Custom Ceremony Worksheet

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This form will be a planner for my services at your event. Please fill out the information below. You may replace blank fields and check boxes with your own information before printing out. Although I have many text choices available for the various components of your ceremony, I welcome your own meaningful words. We will go over the full text for each option at your consultation. Blessed be!

Officiant Needed for:

Legal Marriage Non-legal Commitment Vow Renewal

Bride's Full Name: _____ Groom's Full Name: _____

Mutual child(ren) names, ages: _____

Child(ren) from prior union names, ages: _____

Ceremony Participants (aside from the Happy Couple!):

Ceremony Date: _____

Location: Outside Inside Rehearsal

Altar Space: Archway Table Other

Number of Guests: _____

Congregation Formation: Seated Audience Standing Audience Circling Couple

Wedding Party names: Maid of Honor: _____

Best Person: _____

Bridesmaids: _____

Groomsmen: _____

Flower girl & age: _____

Ring Bearer & age: _____

Other Clergy or Wedding Professionals:

Event Planner: _____

Videographer(s): _____

Musician(s): _____

Caterer(s): _____

DJ(s): _____

Florist(s): _____

Photographer(s): _____

Officiant Clothing:

Suit only Black Judge's Robe
 White Priest's Robe Renaissance Robe

Do you want Reverend Su to participate in **post-ceremony pictures**? Yes No

FREE Accessories:

Altar table/cloth Yes, with cloth Yes, no cloth No table

Ceremony Music CD Yes, free Portable CD player power) No CD

Wedding Contract template

Contract number _____

Wedding date _____

Venue _____

This contract is being made between wedding organizer _____
[name] address _____ and _____ [name of
the client] address _____. This contract will be effective from
_____ [dd/mm/yy] to _____ [dd/mm/yy].

Arrangements and Services that would provided by wedding organizer

1. Sitting planning, venue decoration.
2. Photography and video of complete occasion
3. Wedding Dinner, foods, cocktails and reception arrangements.
4. Bride and groom outfit preparation. [mention any other services if provided]

Client must pay _____ [mention total amount] after completion of all
the events.

Advance _____ [mention the amount that would be given in advance to the
wedding organizer by the client party]

Signature of the client _____ Date _____

Signature of the organizer _____ Date _____

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WEDDING PLANNING SERVICES AGREEMENT

This Wedding planning services Agreement ("Agreement") is made and effectively by Date: september 21, 2019.

BETWEEN: [BRIDE TO BE, GROOM TO BE] (the "Bride to be", "BRIDE TO BE", the "Couple"), [NAME with passport number(s): ##, date of birth: ##, place of birth: ##.]

AND: [WEDDING PLANNER] (the "Wedding Planner"), an entity organized with Business Registration Number: [BUSINESS REGISTRATION NUMBER] and existing under the laws of the [COUNTRY] / [NAME with passport number: ##, date of birth: ##, place of birth: ##.]

WITNESSETH: In consideration of the mutual covenants and Agreement herein contained, The Wedding Planner and The Bride to be hereby agree to the following terms and conditions:

THE WEDDING PLANNER'S RESPONSIBILITIES:

1. The Wedding Planner shall provide wedding day services for Bride to be on the [DATE DAY day of DATE DAY, DATE YEAR] at the approximate time of: [TIME] located at: [ADDRESS].
2. If applicable, The Wedding Planner shall provide wedding rehearsal services for Bride to be on the _____ day of _____, 2009 at the approximate time of: _____ located at: _____.
3. The Wedding Planner will provide the following services under the terms of this Agreement:
 - E-mail confirmation reserving the date, time and location of the wedding day and rehearsal services if applicable.
 - Review of all vendor contracts and confirmation of vendor services 1 - 2 weeks prior to the wedding day.
 - Assistance in development of a wedding day itinerary.
 - Directing services on the wedding day for a maximum of four to six hours.
 - Provision of complete wedding emergency kit.
 - Personal management of the wedding day itinerary, vendors, and the wedding party.

THE COUPLE'S RESPONSIBILITIES:

1. Bride to be and Groom to be understand that they are responsible for paying for Wedding Planner products and services in full.
2. Bride to be and Groom to be shall not change the date, time or location of the wedding ceremony as listed in paragraph 1 of this agreement without first contacting and advising The Wedding Planner of said change so as to determine if The Wedding Planner is still available to provide services.
3. If Bride to be and Groom to be does change the date, time or location of the scheduled wedding ceremony, and the Wedding Planner is unavailable to provide services, then the Wedding Planner is released from all contract obligations, and shall in no way be held

Contract for Photography Services

Client's Name: _____
Client's Address: _____
Photography Location: _____
Photography Date: _____ Start Time: _____ End Time: _____
Completed photographs are to be delivered to Client no later than _____ after the event date.

Photographer's Fee: \$_____ Deposit: 50% of the total, paid upfront

1. The Client shall reimburse Photographer for any additional costs the Photographer may incur for parking, which is necessary to the performance of these services.
2. The deposit is not refundable if the Client cancels or changes the engagement. If the Photographer fails to appear at the place and time specified above without informing the Client at least 24 hours in advance, the deposit shall be refunded to the Client.
3. Proof photographs shall be delivered to the Client via DropBox or another specified online cloud storage system.
4. The Client shall assist and cooperate with the Photographer in obtaining the desired photographs, including but not limited to specifying persons and/or scenes to be photographed, taking time to pose for photographs at the Photographer's direction, providing a person to guide the Photographer to desired persons and/or scenes, pre-shoot consultations, etc. The Photographer shall not be responsible for photographs not taken as a result of the Client's failure to provide reasonable assistance or cooperation.
5. The Photographer retains copyright in the photographs, and hereby grants the Client unlimited but non-exclusive rights to use or reproduce the photographs for which the Client pays.

Applicable Law

This contract shall be governed by the laws of the County of _____ in the State of _____ and any applicable Federal law.

Signatures

_____	_____
Client's Signature	Photographer's Signature
_____	_____
Printed Name	Printed Name
_____	_____
Address	Address
_____	_____
Phone	Phone
_____	_____



Wedding/Event Contract

PLEASE PRINT

Event: _____

Name of Renter: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Event Date: _____ Event Time: _____ AM/PM to _____ AM/PM

Rehearsal Date: _____ Time: _____ AM/PM to _____ AM/PM

To reserve a specific date and time this contract MUST be signed, dated and accompanied with a Security Deposit of \$250 and 1/3 of the total rental fee. The balance for all rental contracts is due 60 days prior to your event date. For rentals arranged less than 30 days in advance of the event, payment in full is due with the completed and signed contract.

Weddings on the Hill is a subsidiary of The UNITY Center. Make checks payable to The UNITY Center. We also can take Visa and MasterCard. Confirmations will be mailed, along with a copy of the signed rental contract, to the renter within seven (7) business days.

The following information is required to be completed and delivered to The UNITY Center no less than two (2) weeks prior to the event date.

1. Exact rental beginning and ending time. Starts at _____ Ends at _____
2. Clarification of any additional hours needed. Additional hours: _____
3. Clarification of intent to use Linen Package. Yes _____ No _____
4. Clarification of intent to use Satin Chair Covers. Yes _____ No _____
5. Completed Contact/Vendor Sheet. _____
6. Payment of all fees/extras. Amt. Owing: _____ Amt. Received \$ _____ Date: _____
Bal. due \$: _____ Due by: _____ Received Date: _____

Wedding planner contract agreement pdf

How to make a wedding contract. How much commission do wedding planners make.

Following the navigation, the wedding planning agreement should include the following provisions: the names of the parties, their addresses and the date on which the contract was signed. Wedding details. Enter the date and place of the ceremony and acceptance. Planning duties. The planner agreed to provide management services to prepare for weddings. This includes traveling and suitable places, meetings, service providers, service providers and service providers (photographers, catering facilities, bakers, florists, designers), everyone runs smoothly. Budget and cost. Discuss in detail how many customers you want to betray. Detailed wedding preparation and wedding day schedule. Carry and coordinate every detail to realize that you and the other country are on the same side. Payment information. Enter the total fee for planning services, pay attention to the amount of incompatible payments and add a payment date. Cancellation. The contract may be terminated at any time; However, the planner will leave the deposit unchanged. Side signatures. The couple (or one of them) and the planner are ready to comply with the terms of the wedding planning contract. How long should the wedding planner remain an appointment to the client without a signed contract? Many wedding planners do not start planning without a signed contract. There are hot meetings in the wedding industry, and a planner with a meeting measures to distract other customers who are interested in the same date and are more likely to sign. Since wedding planning includes contracts with other experts - providers and service providers - and you cannot deal with it without a signed contract with the client, you should not spend more than a week with a customer decision. How to get out of a wedding planning contract? If the customer wants to withdraw from the contract, it can be done at any time by notifying the planner in the form of the text. Basically, the customer is entitled to a full refund only if the cancellation takes place on time before the event. 50 % compensation is only possible if the contract is terminated one month or one week before the event, and if the termination occurs in a short period of time, no refund shall be returned. Remember that the parties can choose the cancellation timeAnd write it. If the planner wishes to terminate the contract for any reason, it is his duty to find another suitable planner. The customer must confirm the change in writing. An alternative option is also allowed if you express it in your contract: the planner will have to return all the money that the client has already paid, except for the irreversible advance. Didn't you find the form you were looking for? See the following related forms: Forms: